

CHANGE ORDER APPROVAL FORM

CS-24-422

PROJECT: William Burgess Extension

CHANGE ORDER NUMBER: 003

DATE: 07/1/2025

CONTRACT NUMBER: CM3707

PURCHASE ORDER NUMBER (IF APPLICABLE): 240000614

TO CONTRACTOR: Petticoat-Schmitt Civil Contractors

Description:
This project includes the extension of William Burgess Boulevard (WBB) from US17 to Miner Road. The roadway extension is an urban typical section that primarily includes two traffic lanes, curb and gutter, sidewalks, a shared use path (SUP), and landscaping. There is roadway widening and resurfacing required to tie-in US17, the west approach to WBB and the east connect to Miner Road. The intersection improvements include US 17, a roundabout at Theresa Court and a roundabout at Miner Road. Infrastructure improvements include drainage conveyance, stormwater pond facilities, new JEA utilities (16" watermain and 16" dry sanitary force main), street lighting, signalization, irrigation, and utility relocations/protections

Reason for Change Order:
The contractor discovered that the existing 24" metal pipe, which the plans indicated would remain on sheet 47, had deteriorated and would not function as intended. Nassau County and the contractor agreed to remove the existing 13 linear feet of pipe and replace it with new 24" reinforced concrete pipe (RCP).

Original Contract Sum.....	\$	<u>16,451,809.10</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>-14,087.96</u>
Contract Sum Prior to This Change Order.....	\$	<u>16,437,721.14</u>
Amount of this Change Order (Add).....	\$	<u>3,030.50</u>
New Contract Sum Including this Change Order.....	\$	<u>16,440,751.64</u>

The Contract Time will be **increased or decreased (select one)** N/A 0 days
Previous Substantial Completion: 06/02/2026 Previous Final Completion: 07/17/2026
New Substantial Completion: 06/02/2026 New Final Completion: 07/17/2026

APPROVED BY: <u>Robert Companion</u>	DATE: <u>7/3/2025</u>
Department Head/Managing Agent	
APPROVED BY: <u>Nassau Helmore</u>	DATE: <u>7/3/2025</u>
Procurement	

APPROVED BY: Chris Lacambra
Office of Management and Budget

DATE: 7/3/2025 *JP*

APPROVED BY: Denise C. May, Esq., BCS
County Attorney

DATE: 7/8/2025 *DJ*

APPROVED BY: 
County Manager

DATE: 7/8/2025

APPROVED BY: N/A
Chairman

DATE: _____

ATTEST: N/A
Mitch L. Keiter, Clerk of Courts

DATE: _____

Account No(s). 63470541-563100 WBEXT

SECTION 00 63 63

CHANGE ORDER REQUEST FORM

PROJECT William Burgess Extension

No. 003

DATE OF ISSUANCE 06/4/2025

EFFECTIVE DATE 06/4/2025

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

COUNTY Contract No.: CM 3707

CONTRACTOR- Petticoat Schmitt Civil Contractors Inc ENGINEER / ARCHITECT- Ron Hoogland / GAI

Description of changes:

Refer to the following attachment for description: Change Order No. 003.

The contractor discovered that the existing 24" metal pipe, which the plans indicated would remain on sheet 47, had deteriorated and would not function as intended. Nassau County and the contractor agreed to remove the existing 13 linear feet of pipe and replace it with new 24" reinforced concrete pipe (RCP).

Attachments: (List documents supporting change) Email containing the agreed upon price, Photos of existing pipe

CHANGE IN CONTRACT PRICE:

Original Contract Price

\$ 16,451,809.10

CHANGE IN CONTRACT TIMES:

Original Contract Times

Substantial Completion: 505 days (06/2/2026)

Ready for Final Payment: 550 days (07/17/26)

Net change from previous Change Orders No. 1 to No. 2

\$ -14,087.96

Net change from previous Change Orders No. 1 to No. 2

0
(days)

Contract Price prior to this Change Order

\$ 16,437,721.14

Contract Times Prior to This Change Order

Substantial Completion: 505 days (06/2/2026)

Ready for Final Payment: 550 days (07/17/2026)

Net Increase (decrease) of this Change Order

\$ 3,030.50

Net Increase (decrease) of this Change Order

0
(days)

Contract Price with all approved Change Orders

\$ 16,440,751.64

Contract Times with all approved Change Orders

Substantial Completion: 505 days (06/2/2026)

Ready for Final Payment: 550 days (07/17/2026)

RECOMMENDED:

By: Ron Hoogland
Engineer/Architect (Authorized Signature)

Date: 6/10/2025

APPROVED:

By: Raymond Allure
COUNTY (Authorized Signature)

Date: 6/10/2025

ACCEPTED:

By: Jeff Rumer
Contractor (Authorized Signature)

Date: 7/1/2025

Jeremy Cronk

From: Jeremy Cronk
Sent: Tuesday, May 20, 2025 9:46 AM
To: John Benton; Justin Hodges; Parker Thorlakson
Cc: Kent Ponder; Joe Kainer; Patty Ellington; Wes Watson
Subject: FW: William Burgess Extension - Existing Drainage

John/Justin,

Please proceed with removing and replacing the existing pipe at the agreed price of \$3,030.50.

Thanks,

Jeremy Cronk Project Administrator
CronkJ@etminc.com | cell: 904-497-3236
England-Thims_&_Miller, Inc. | Career Opportunities

From: Raymond C. Albury <ralbury@nassaucountyfl.com>
Sent: Tuesday, May 20, 2025 9:36 AM
To: Jeremy Cronk <CronkJ@etminc.com>
Cc: Kent Ponder <PonderK@etminc.com>; Joe Kainer <KainerJ@etminc.com>; Patty Ellington <EllingtonP@etminc.com>; Scott Pedigo <spedigo@nassaucountyfl.com>; George J. Murray <gmurray@nassaucountyfl.com>
Subject: Re: William Burgess Extension - Existing Drainage

Please proceed with the change order.

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From: Jeremy Cronk <CronkJ@etminc.com>
Sent: Tuesday, May 20, 2025 9:23:56 AM
To: Raymond C. Albury <ralbury@nassaucountyfl.com>
Cc: Kent Ponder <PonderK@etminc.com>; Joe Kainer <KainerJ@etminc.com>; Patty Ellington <EllingtonP@etminc.com>; Scott Pedigo <spedigo@nassaucountyfl.com>; George J. Murray <gmurray@nassaucountyfl.com>
Subject: RE: William Burgess Extension - Existing Drainage

Ray,

Please see below

Unit price for 24" is 198.60LF x 13' = \$2,581.8
Equipment - Brick up Existing Structure = \$312.17
Labor – Brick up Existing Structure = \$136.53
Total = \$3,030.50


Jeremy Cronk

From: Parker Thorlakson <pthorlakson@petticoatschmitt.com>
Sent: Tuesday, May 20, 2025 9:21 AM
To: Jeremy Cronk
Cc: Justin Hodges
Subject: 24" Brick Up - Existing to S-49

Jeremy,

13 LF of 24" Pipe	\$	2,581.80
Equipment - Brick Up	\$	136.53
Labor - Brick Up	\$	312.17
	\$	3,030.50

Thank you,



Parker Thorlakson
project engineer

phone 904.751.0888
cell 904.802.2446
email pthorlakson@petticoatschmitt.com
website www.petticoatschmitt.com
address 8014 Bayberry Rd. Jacksonville, FL 32256

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Please note: We've moved to a new address!
Please make sure to update your records.

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Jeremy Cronk Project Administrator
CronkJ@etminc.com | cell: 904-497-3236 |
etminc.com | Career Opportunities

From: Raymond C. Albury <ralbury@nassaucountyfl.com>

Sent: Tuesday, May 20, 2025 9:02 AM

To: Jeremy Cronk <CronkJ@etminc.com>

Cc: Kent Ponder <PonderK@etminc.com>; Joe Kainer <KainerJ@etminc.com>; Patty Ellington <EllingtonP@etminc.com>;
Scott Pedigo <spedigo@nassaucountyfl.com>; George J. Murray <gmurray@nassaucountyfl.com>

Subject: Re: William Burgess Extension - Existing Drainage

Jeremy,

What is the cost of replacing the pipe?

Thanks,
Ray

Ray Albury

Capital Projects Management Director

Nassau County, FL | Board of County Commissioners

96161 Nassau Place | Yulee, Florida 32097

P: (904) 530-6370 | ralbury@nassaucountyfl.com

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From: Jeremy Cronk <CronkJ@etminc.com>

Sent: Tuesday, May 20, 2025 8:58 AM

To: Raymond C. Albury <ralbury@nassaucountyfl.com>

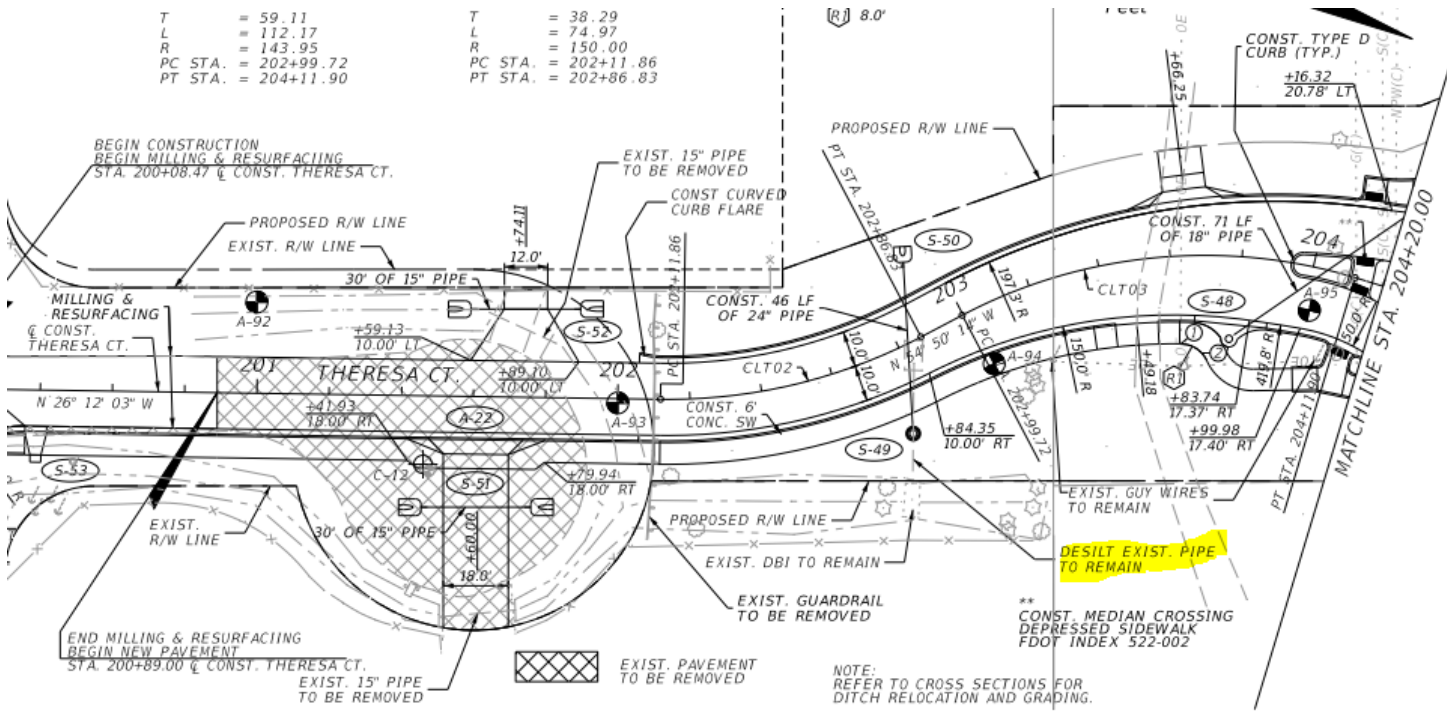
Cc: Kent Ponder <PonderK@etminc.com>; Joe Kainer <KainerJ@etminc.com>; Patty Ellington <EllingtonP@etminc.com>;

Scott Pedigo <spedigo@nassaucountyfl.com>; George J. Murray <gmurray@nassaucountyfl.com>

Subject: William Burgess Extension - Existing Drainage

Ray,

As discussed on the phone, attached are the photos of the existing pipe that is to remain. It would be an additional 13' of 24" RCP to replace the old metal pipe. Let us know your thoughts. Thanks



Jeremy Cronk Project Administrator

CronkJ@etminc.com | cell: 904-497-3236 |

etminc.com | Career Opportunities

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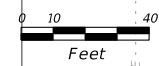
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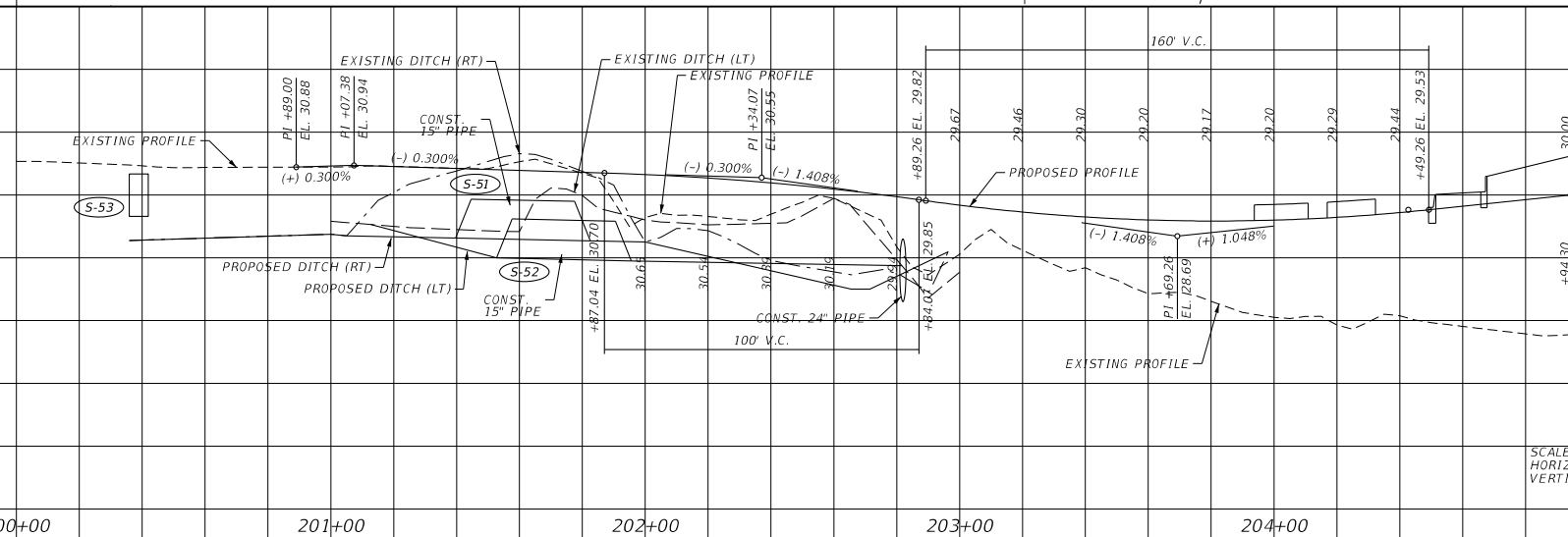
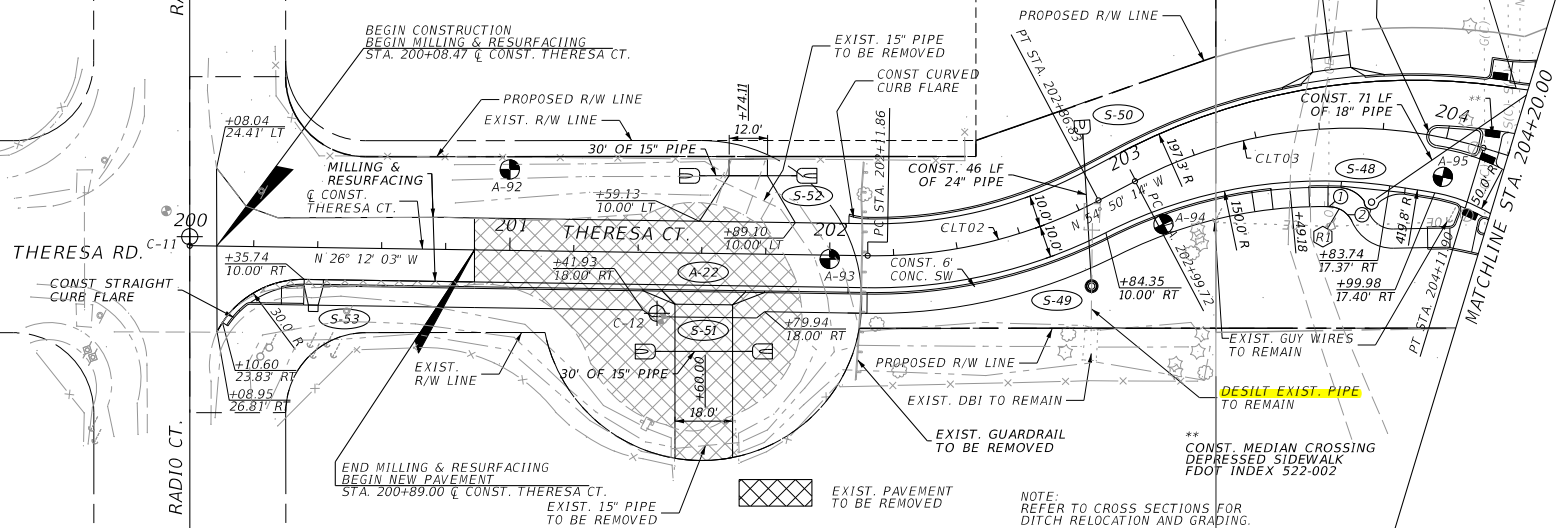
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CURVE DATA CLT02
 PI STA. = 202+50.15
 Δ = 28° 38' 11" (LT)
 D = 38° 11' 50"
 T = 38.29
 L = 74.97
 R = 150.00
 PC STA. = 202+11.86
 PT STA. = 202+86.83

① 203+61.72, 24.35' RT
② 203+68.63, 27.09' RT
③ 8.0'



NOTE:
REMOVAL OF EXISTING
GUARDRAIL TO BE PAID FOR
UNDER CLEARING & GRUBBING



SCALE:		
HORIZONTAL	1" =	40'
VERTICAL	1" =	4'

[illegible]

RONALD F. HODGLAND, P.E. Lic. No. 45247

SCALE	AS SHOWN	PROJECT NO. / DASH NO.	<p style="text-align: center;">PLAN AND PROFILE</p> <p style="text-align: center;">WILLIAM BURGESS BLVD. EXTENSION NASSAU COUNTY FLORIDA</p>	<p style="text-align: center;">SHEET NO. 47</p>
DATE:	10/24/2023	B190839.00		
DRAWN:	JD			
CHECKED:	RT			
APPROVED:	RH			





Certificate Of Completion

Envelope Id: CB18B26F-41D8-4594-9224-1E99E722AD03

Status: Completed

Subject: Complete w/ Docusign: CM3707 - Petticoat Schmitt Civil Cont - WBEXT Change Order Approval Form CO#3

Source Envelope:

Document Pages: 11

Signatures: 5

Envelope Originator:

Certificate Pages: 3

Initials: 2

Scott Pedigo

AutoNav: Enabled

spedigo@nassaucountyfl.com

Envelopeld Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

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Status: Original

Holder: Scott Pedigo

Location: DocuSign

7/3/2025 12:23:21 PM

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Signer Events

Signature

Timestamp

Robert Companion

RCompanion@nassaucountyfl.com

Deputy County Manager - County Engineer

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 7/3/2025 12:28:16 PM

Viewed: 7/3/2025 1:18:52 PM

Signed: 7/3/2025 1:19:04 PM

Electronic Record and Signature Disclosure:

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Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

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Sent: 7/3/2025 1:19:05 PM

Viewed: 7/3/2025 1:54:06 PM

Signed: 7/3/2025 1:54:31 PM

Electronic Record and Signature Disclosure:

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chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 7/3/2025 1:54:32 PM

Viewed: 7/3/2025 2:13:32 PM

Signed: 7/3/2025 2:14:10 PM

Electronic Record and Signature Disclosure:

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Lanaee Gilmore

lgilmore@nassaucountyfl.com

Procurement Director

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

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Sent: 7/3/2025 2:14:11 PM

Viewed: 7/3/2025 4:43:42 PM

Signed: 7/3/2025 4:43:54 PM

Electronic Record and Signature Disclosure:

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Signer Events	Signature	Timestamp
Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 7/3/2025 4:43:55 PM Resent: 7/8/2025 9:44:50 AM Viewed: 7/8/2025 12:39:54 PM Signed: 7/8/2025 12:40:15 PM
Electronic Record and Signature Disclosure:		
Not Offered via DocuSign		
Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 7/8/2025 12:40:18 PM Viewed: 7/8/2025 1:05:18 PM Signed: 7/8/2025 1:05:34 PM
Electronic Record and Signature Disclosure:		
Not Offered via DocuSign		
Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	Sent: 7/8/2025 1:05:36 PM Viewed: 7/8/2025 1:23:12 PM Signed: 7/8/2025 1:23:20 PM
Electronic Record and Signature Disclosure:		
Not Offered via DocuSign		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Capital Projects capitalprojects@nassaucountyfl.com Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 7/8/2025 1:23:22 PM
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Procurement procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 7/8/2025 1:23:23 PM
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Clerk Services BOCCClerkServices@nassauclerk.com Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 7/8/2025 1:23:24 PM Viewed: 7/8/2025 1:32:10 PM
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Carbon Copy Events	Status	Timestamp
Not Offered via DocuSign		
Jeremy Cronk cronkj@etminc.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div>COPIED</div>	Sent: 7/8/2025 1:23:24 PM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/3/2025 12:28:16 PM
Certified Delivered	Security Checked	7/8/2025 1:23:12 PM
Signing Complete	Security Checked	7/8/2025 1:23:20 PM
Completed	Security Checked	7/8/2025 1:23:24 PM

Payment Events	Status	Timestamps
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